

**J. Crayton Pruitt Family Department of Biomedical Engineering Faculty Meeting
Agenda Thursday, December 1, 2016**

3:00 pm – 5:00 pm

- 1. Call to Order**
- 2. Guest Speaker(s) – NONE**
- 3. Approval of Agenda and Minutes October 27, 2016 minutes emailed in advance (Approved)**
- 4. Important Dates to Note (mark your calendars!)**

December 9 @ 12pm – Departmental Holiday Celebration (everyone – faculty, staff, students, affiliates)

December 16 @ 12pm – NEW Faculty/Staff Holiday Luncheon, Fat Tuscan Café (faculty and staff only)

January 11-12 – Department External Review

January 23 – Leadership Seminar Speaker: Robert Kirsch

January 25 @ 3pm – BME Faculty Meeting

5. Discussion Items

5.1. Items Requiring Action

(Sorts list of affiliates -> Huabei + research committee, Exec committee -> change GFS bilaws)

- 5.1.1 Faculty Vote – Affiliate (passed unanimously)/GFS (not considered at this time) for Dr. Elizabeth Nunamaker**
- 5.1.2 Faculty Vote – Affiliate (passed 1 abstention)/GFS (not considered) for Dr. Gregory Sawyer**
- 5.1.3 Faculty Vote – Affiliate (passed unanimously)/GFS (not considered at this time) for Dr. Angela Laird**

5.2. Safety (Pete) (NEB evacuation important)

5.3. Department and COE Updates and Discussion Items

- 5.3.1. BME alumni (Paul Print) (where are they now? New industry partners?)**
- 5.3.2. Administrative & Fiscal Updates (Zac) (closing out old paperwork going great. New UF booking agent)**
- 5.3.3. Faculty Search Committee Update (Pete)**
Reviewed the top candidates that the search committee has selected from the general pool. Skype interviews will be set up first, followed by phone calls with Christine.

- . **5.3.4. Seminar Committee Update (Blanka) (*Send suggestions for speakers.*)**
- . ***Block off faculty time on Mondays – passed by affirmation)***
- . **5.3.9. BME Curriculum – addition of general BME track (Kyle)**
 - Move engineering credits from sophomore-junior summer*
 - Vote – Junior Design: Approved unanimously*
 - Vote – Transition to No Tracks: Approved unanimously*

Meeting adjourned

- . **5.3.5. Department-hosted events/parties (Christine)**
- . **5.3.6. Postdoc hiring rule (Christine)**
- . **5.3.7. GPAs – finalization of plans (Carlos)**
- . **5.3.8. Curriculum/teaching schedule and course teaching expectations (Carlos)**
- . **5.3.10. TA assignment responsibilities (Ayse)**
- . **5.3.11. CANE NSF ERC Update (Kevin)**
- . **5.3.12. Awards Committee Update (Kevin)**

6. Other Items (all)

7. Adjourn

Committees Not Responding/Reporting:

Executive Committee (Jon); Research Committee (Ben); Graduate Studies Committee (Cherie); Tenure & Promotion Committee (Mingzhou)