

Cellular Engineering Laboratory BME 3323L

Location: Biomedical Sciences Building JG05

Academic Term: Fall 2020

In-person Section 2428 Class Number 11596

Online Section 2430 Class Number 28399

Class Periods: M | Period 4 (10:40am-11:30am), T/R | Period 2-4 (8:30am-11:30am)

In-person Section 1785 Class Number 11595

Online Section 2429 Class Number 28182

Class Periods: M | Period 2 (8:30am-9:20am), W/F | Period 2-4 (8:30am-11:30am)

Instructor:

Sarah Rowlinson, PhD

sarah.rowlinson@bme.ufl.edu

(352) 273-9333

Office Hours: by appointment, schedule via [Calendly.com/rowlinson](https://calendly.com/rowlinson)

Supervised Teaching Students

Please contain contact with supervised teaching students to in-person and Canvas discussion boards

- Madeline Fuchs, Juanpablo Olguin, Janny Pineiro, Alexander Weber

Course Description

(3 credit hours) - The Cellular Engineering Laboratory will teach students the fundamentals of cell culture for use in Biomedical Engineering investigations. Students will acquire skills in cell culture, experiment design, quantitative analyses, documentation, report writing and oral presentation. This 3-credit course is part of the BME core curriculum.

Course Pre-Requisites / Co-Requisites

Prereq: PCB3713C or instructor permission; Coreq: BME4311 or instructor permission

Course Objectives

- Introduce students to the concept of cell culture as a BME research tool
- Introduce students to the concept of growing healthy cells in an in vitro environment that is critical to conducting successful in vitro research
- Give students hands-on experience growing cells in an in vitro environment
- Introduce students to the concept of designing an experiment and executing, analyzing, and summarizing data derived from an experiment
- Give students hands-on experience deriving answers to questions asked by biomedical engineers using in vitro techniques

Materials and Supply Fees

Course Fee: \$72.71

Professional Component (ABET):

- The student will learn about professional and ethical responsibility
- The student will learn to communicate effectively
- The student will learn about contemporary BME research
- The student will learn to use the techniques, skills, and modern biomedical engineering tools necessary for biomedical engineering practice

Relation to Program Outcomes (ABET):

Outcome	Coverage*
1. An ability to identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics	Low / Reinforced
2. An ability to apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors	Medium / Reinforced
3. An ability to communicate effectively with a range of audiences	Medium / Reinforced **
4. An ability to recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts	Low / Introduced
5. An ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives	High / Reinforced
6. An ability to develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions	High / Reinforced
7. An ability to acquire and apply new knowledge as needed, using appropriate learning strategies	

*Coverage is given as high, medium, or low. An empty box indicates that this outcome is not covered or assessed in the course.

**Data is collected to assess this student outcome

Required Textbooks and Software

Culture of Animal Cells

Freshney

Wiley, 7th Edition

ISBN number: 9780470528129

Free Access via Libraries course guide <https://guides.uflib.ufl.edu/BME3323L/books>

[At the top of the webpage you will find a link to the "Culture of Animal Cells" by Freshney. Access to the ebook will require your UF gatorlink credentials.]

An outline of each lab will be given to the class via the CANVAS website and group demonstration. All class correspondence will be through the Canvas communication features.

Materials

This is a lab class so be sure to wear full length trousers, close toed shoes and if you have long hair it must be tied back. Full details of the safety requirements will be given in the first week of class. You must be aware that the materials and equipment you will be using are potentially hazardous. Appropriate training and a clear review of the safety requirements will be provided.

The following websites provide a nice overview of the BME field and current events:

1. <http://bme.ufl.edu/> (Information on our faculty, research, and laboratories)

2. <http://bme.ufl.edu/academics/undergraduate> (Information on the undergraduate UF BME curriculum)
3. <http://www.bmes.org/> (Check out the undergraduate research section for career connections, news and press, and other resources)
4. <http://whitaker.org/> (Check out undergraduate research programs and summer programs)
5. <https://www.nibib.nih.gov/> (Information on recent advances in Biomedical Engineering and government funding in BME).
6. <https://www.embs.org/> (Information on the IEEE Engineering in Medicine and Biology Society)
7. <https://www.crc.ufl.edu/students/events-and-programs/> (UF Career Resource Center events)

Required Laboratory Items

1. Fully charged devices (smartphone, tablet, laptop)
2. A USB drive to save your data
3. ~~A bound notebook~~ Digital notebook
4. Calculator
5. Pen with permanent ink to take notes on all procedures
6. Closed toed shoes and long pants
7. Hair ties if hair can be picked up on head

** Non-compliant students will not be able to conduct laboratory work that day and will therefore be ineligible to receive credit for those activities **

Course Schedule (subject to change)

The teaching team's goal is to cover the following topics. Delivery of content, ie in-person vs online (synchronous vs. asynchronous) is subject to change and will be impacted by county, state, and federal COVID guidelines. Management of in-person sessions is subject to change and can be impacted by teaching team insights and UF EH&S guidance.

Safety: General laboratory safety & COVID-specific laboratory guidance

Biological safety cabinet operation

Aseptic technique

Pipetting (serological and micro-)

Plasticware handling

Aspirating techniques

Basic laboratory equipment: use and maintenance

Cell culture theory

Cell culture techniques: passaging, maintenance, counting, seeding, microscopy

Cell culture supplies; inventory procurement and management

Microscopy: brightfield and fluorescence

Spectrophotometer operation

Histology

Cell culture analysis methods

Bioethics

Science Policy & Science Communication

Statistics fundamentals

Overview of biomaterials / tissue engineering / regenerative medicine

Experiment planning and execution

Experiment visualization and data visualization

Laboratory notebook documentation

Communication skills: presentation and poster formats

Relevant regulations

In Case of an Accident

First notify your Professor and Supervised Teaching Students

For Emergencies Call 911

For University Police Call 352-392-1111

Shands Emergency Room 352-733-0800

Online Course Recording

Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

F2F Course Policy in Response to COVID-19

We will have face-to-face instructional sessions to accomplish the student learning objectives of this course. In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.

- You are required to wear approved face coverings at all times during class and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.
- This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations.
- Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
- Follow your instructor's guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.
- If you are experiencing COVID-19 symptoms (Click here for guidance from the CDC on symptoms of coronavirus), please use the UF Health screening system and follow the instructions on whether you are able to attend class. Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms.
- Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. Find more information in the university attendance policies.

Attendance Policy, Class Expectations, and Make-Up Policy

1. Attendance is mandatory for all in-person laboratory sessions unless noted by a class announcement.
 - a. Do not sign in for your friends
2. The STS's will be keeping a record of in-person attendance and tardiness. It is important that you are in class on time as you will be working in groups that need a team approach. There will be a peer evaluation that will form the basis of a grade component. If you are disruptive to the class, fall asleep, or not engaged, attendance credit will be deducted.
3. Netiquette (net + etiquette) is the code of proper conduct applied to virtual online spaces. This code is dictated by common sense rules (manners) and social conventions. Refer to netiquette document provided in course files

4. Excused absences must be consistent with university policies in the undergraduate catalog (<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>) and require appropriate documentation.
 - a. Excused absences should be communicated with the teaching team BEFORE the absence occurs, in order to be eligible for make-up credit
 - b. The missed laboratory will be a "0" in the gradebook until the make-up work is submitted via in-person or online efforts. If make-up work is never submitted, the grade will remain "0".
 - c. A future laboratory notebook can be submitted for a previous excused absence if it covers the same work – just make sure to address all rubric items. For example, if you miss the "cell counting" laboratory and you complete cell counting later in the semester, submit the later notebook for cell counting credit.
 - d. Strategy for make-up work should be discussed with Dr. Rowlinson
5. From the registrar's office - Final exams are determined by course meeting times, except for certain large courses. No student is required to take more than three final exams in one day. If two exams are scheduled at the same time, assembly exams take priority over time-of-class exams. When two assembly exams or two time of class exams conflict, the course with the higher number will take priority. Instructors giving make-up exams will make the necessary adjustments.
6. 20% will be deducted for quizzes, assignments, and other class materials submitted late. The instructor can waive this penalty for accommodations and extenuating circumstances. Please communicate with your instructor! Deadline extensions can also be granted for accommodations and extenuating circumstances.
7. Grade petitions will only be considered up to one week after the grade has been released. Use official form found in canvas site and follow all form directions

General Expectations:

1. You will take notes when conducting any lab work.
2. You will conduct your work safely.
3. You will have read the laboratory plan prior to conducting the laboratory lesson.
4. You will be a respectful, contributing team member.

Evaluation of Grades

Assignment	Percentage of Final Grade
Attendance & Participation	10%
Quizzes	15%
Assignments	30%
Lab documentation	25%
Project(s)	20%

Grading Policy

The following is given as an example only.

Percent	Grade	Grade Points
93.4 - 100	A	4.00
90.0 - 93.3	A-	3.67
86.7 - 89.9	B+	3.33
83.4 - 86.6	B	3.00
80.0 - 83.3	B-	2.67
76.7 - 79.9	C+	2.33
73.4 - 76.6	C	2.00
70.0 - 73.3	C-	1.67
66.7 - 69.9	D+	1.33

63.4 - 66.6	D	1.00
60.0 - 63.3	D-	0.67
0 - 59.9	E	0.00

More information on UF grading policy may be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Students Requiring Accommodations

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Course Evaluation

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

University Honesty Policy

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Commitment to a Safe and Inclusive Learning Environment

The Herbert Wertheim College of Engineering values broad diversity within our community and is committed to individual and group empowerment, inclusion, and the elimination of discrimination. It is expected that every person in this class will treat one another with dignity and respect regardless of gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture.

If you feel like your performance in class is being impacted by discrimination or harassment of any kind, please contact your instructor or any of the following:

- Your academic advisor or Graduate Program Coordinator
- Robin Bielling, Director of Human Resources, 352-392-0903, rbielling@eng.ufl.edu
- Curtis Taylor, Associate Dean of Student Affairs, 352-392-2177, taylor@eng.ufl.edu
- Toshikazu Nishida, Associate Dean of Academic Affairs, 352-392-0943, nishida@eng.ufl.edu

Software Use

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

Student Privacy

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see: <https://registrar.ufl.edu/ferpa.html>

Campus Resources:

Health and Wellness

U Matter, We Care:

Your well-being is important to the University of Florida. The U Matter, We Care initiative is committed to creating a culture of care on our campus by encouraging members of our community to look out for one another and to reach out for help if a member of our community is in need. If you or a friend is in distress, please contact umatter@ufl.edu so that the U Matter, We Care Team can reach out to the student in distress. A nighttime and weekend crisis counselor is available by phone at 352-392-1575. The U Matter, We Care Team can help connect students to the many other helping resources available including, but not limited to, Victim Advocates, Housing staff, and the Counseling and Wellness Center. Please remember that asking for help is a sign of strength. In case of emergency, call 9-1-1.

Counseling and Wellness Center: <http://www.counseling.ufl.edu/cwc>, and 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

Sexual Discrimination, Harassment, Assault, or Violence

If you or a friend has been subjected to sexual discrimination, sexual harassment, sexual assault, or violence contact the [Office of Title IX Compliance](#), located at Yon Hall Room 427, 1908 Stadium Road, (352) 273-1094, title-ix@ufl.edu

Sexual Assault Recovery Services (SARS)

Student Health Care Center, 392-1161.

University Police Department at 392-1111 (or 9-1-1 for emergencies), or <http://www.police.ufl.edu/>.

Academic Resources

E-learning technical support, 352-392-4357 (select option 2) or e-mail to Learning-support@ufl.edu.
<https://lss.at.ufl.edu/help.shtml>.

Career Resource Center, Reitz Union, 392-1601. Career assistance and counseling. <https://www.crc.ufl.edu/>.

Library Support, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.
<https://teachingcenter.ufl.edu/>.

Writing Studio, 302 Tigert Hall, 846-1138. Help brainstorming, formatting, and writing papers.
<https://writing.ufl.edu/writing-studio/>.

Student Complaints Campus: <https://care.dso.ufl.edu>.

On-Line Students Complaints: <http://www.distance.ufl.edu/student-complaint-process>.